

KETCHIKAN CHARTER COMMISSION

AGENDA STATEMENT

NO G-1 & G-2

MEETING OF **September 17, 2004**

ITEM TITLE Work session to discuss the 2004 Draft Consolidation Petition and Exhibits, and the 2004 DRAFT Ketchikan Charter, as well as any other items of business of the Commission SUBMITTED BY Glen Thompson

SUMMARY STATEMENT

In its' efforts to complete a viable Consolidation Petition for submittal to the Local Boundary Commission by September 30, 2004, the Ketchikan Charter Commission adopted as a working draft the City of Ketchikan's 2000 Charter. Similarly, the Commission intends to review and modify the City of Ketchikan's 2000 Consolidation Petition and Exhibits.

During this weeks' meeting, the Commission will recess into work session to review the 2004 DRAFT Consolidation Petition and Exhibits, as well as any upcoming business of the Commission. Attached for review is new wording to be included in the Transition Plan.

RECOMMENDED ACTION:

G-1 "I move to recess into work session to discuss the Draft 2004 Petition and Exhibits, including the budget, as well as any other Commission business."

G-2 "I move to reconvene into regular session to consider changes to the Draft documents and conduct the rest of the Commission's business.

¹ Work sessions are informal discussion sessions held for purpose of exchanging and gathering information. No action may be taken, formal rules of order are relaxed, and it is not required that minutes be kept.

Verbiage to be inserted in the Transition Plan:

The budget will further be summarized in a form similar to Exhibit J-2 for ease of understanding by non-financial persons. This summary shall separate capital and operating expenditures for each operational department prior to funding transfers or subsidies.

EXHIBIT J-2			
The following schedule is based, in general, on the First Year projected operating budget for the consolidated municipality. Due to the complexity of the two budget systems, the figures are a close approximation and presented for illustrative purposes only.			
Operating Budget Summary Municipality of Ketchikan Year One			
	Direct Revenue	Direct Expense	
General Fund			
Mayor and assembly		486,981	(4)
Municipal attorney		497,453	(4)
Municipal clerk	10,404	323,110	(3)
Manager		965,858	(9)
Planning and zoning	32,773	606,847	(5)
Finance		2,712,030	(2,7)
Assessment & Risk Mgmt	104	489,976	(4)
911 emergency dispatch	104,040	582,624	(4)
Animal protection	30,692	294,633	(2)
Library	213,396	1,156,179	(9)
Museum	223,166	759,552	(5)
Recreation	464,903	1,264,161	(7)
Civic Center	98,838	299,227	(2)
Public works - cemetery	1,457	66,169	(0)
Public works - maintenance and operations	18,727	1,228,192	(1,2)
Public works - buildings		188,011	(1)
Transit	280,908	541,739	(2)
Education	8,064,310	8,064,310	
Grants		110,415	(1)
Capital Expenditures		630,359	(6)
Non-departmental	10,454,306	216,908	10,2
TOTAL	19,998,024	21,484,737	(1,4)
Gateway Service Area (Former City of Ketchikan)			
Fire	1,182,904	1,738,763	(5)
Police	1,182,904	3,472,867	(2,2)
Public works - engineering	1,230,989	815,733	4
Public works - streets	1,252,185	1,252,185	
Public works - garage	436,169	436,169	
Public works - buildings	62,670	62,670	
Public works - solid waste collection	840,562	675,939	10
Capital Expenditures		1,017,570	(1,0)
Non-departmental	3,414,852		3,4
TOTAL	9,603,235	9,471,895	1:

EXHIBIT J-2, Page 2

The following schedule is based, in general, on the First Year projected operating budget for the consolidated municipality. Due to the complexity of the two budget systems, the figures are a close approximation and presented for illustrative purposes only.

Operating Budget Summary
Municipality of Ketchikan
Year One

		Direct Revenue	Direct Expense	
Ketchikan Public Utilities				
	Electric	15,700,937	14,351,142	1,36
	Telephone	12,708,798	9,291,714	3,4
	Water	1,833,757	1,714,272	1
	Non-departmental	494,190	5,297,148	(4,8)
	TOTAL	30,737,682	30,654,276	
Hospital Sales Tax Fund		2,605,134		2,60
Transient Occupancy Tax Fund		380,688	268,158	1
Recreation Sales Tax Fund		1,034,086	1,089,914	(
Solid Waste Services Fund (Disposal)		1,812,377	1,854,321	(
Wastewater Services Fund		2,637,620	2,659,784	(
Economic & Parking Development Fund		343,620		3
Ketchikan Boat Harbor Fund		889,010	963,340	(
Mental Health Fund		1,780,497	2,102,332	(3
Substance Abuse Fund		1,017,444	1,512,711	(4
Special Assessment Guarantee Fund Surplus		2,550		
US Marshall Property Seizure Fund Surplus		125		
State and Federal Grant Fund		25,000	25,000	
Cemetery Operations & Maintenance		7,500		
Cemetery Development Fund		16,900	25,000	
Cemetery Endowment Fund		2,500		
Community Facilities Development Fund		2,000		
Land Trust Repair & Maint Fund		1,110,839	61,805	1,0
North Tongass Fire & EMS		495,772	454,771	
South Tongass Service Fire & EMS		446,273	402,263	
Nichols View Service Area (Water)		400	500	
Waterfall Service Area (Roads)		5,720	8,600	
Mud Bight Service Area (Roads)		8,700	500	
Forest Park Service Area (Roads)		54,139	60,822	
Gold Nugget Service Area (Roads)		7,982	10,175	
GO Debt Service Fund (School Bonds)		3,518,832	4,419,378	(9
Major Capital Improvements Fund		68,347		
Self Insurance Fund		3,401,524	3,489,174	(
Port Fund		8,057,510	1,902,088	6,1!
Airport Fund		3,435,791	3,528,534	(
Passenger Facilities		474,369	472,058	

