

# KETCHIKAN CHARTER COMMISSION

## REGULAR MEETING & PUBLIC HEARING

September 17, 2004

City Council Chambers

### A. Call to Order – Pledge of Allegiance – Roll Call

### B. Ceremonial Matters – Presentations & Guest Introductions

### C. Public Comments -- Comments on any topic concerning the Commission's task. The Commission encourages public comments to be limited in length, and would like to urge citizens to utilize no more than five (5) minutes for their comments. It is also encouraged that comments be written as well as spoken for the record of the Ketchikan Charter Commission and the Local Boundary Commission.

### D. Informational Reports and/or presentations – Reports on members' progress on tasks & presentation of information by invited guests.

### E. Consent Calendar – Approval of Minutes

E-1 – Minutes from 9/3/04

E-2 – Minutes from 9/10/04

### F. Voucher(s) for payment

Voucher(s) in the amount of \$ 1,197.77 are presented for payment.

### G. Work session <sup>1</sup>

**G-1** Recess the meeting into work session to consider the 2004 Draft Consolidation Petition<sup>2</sup>, including; discussion of the 2004 DRAFT Charter<sup>3</sup>; and other items of business before the Commission

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<sup>1</sup> Work sessions are informal discussion sessions held for the purpose of exchanging and gathering information. No action may be taken, formal rules of order are relaxed, and minutes are not required to be kept.

<sup>2</sup> <sup>2</sup> The most current version of the 2004 Draft Consolidation Petition & Exhibits can be found at the City & Borough Clerks' offices, the Public Library, or on [www.sitnews.org](http://www.sitnews.org)

<sup>3</sup> <sup>3</sup> The most current version of the 2004 DRAFT Charter can be found at the City & Borough Clerks' offices, the Public Library, or on [www.sitnews.org](http://www.sitnews.org). If you would like a copy of either the Draft Charter or the Draft Petition & Exhibits, you can also email your request to [charter@kpunet.net](mailto:charter@kpunet.net) or contact one of the Commissioner's via telephone with your request.

**G-2** Reconvene to regular session

H. **Unfinished/Old Business** – Items transferred or previously discussed.

**H-1 Adoption of Changes in the Draft Petition arrived at in Work Session**

I. **PUBLIC HEARING – 7 pm**

**I-1 Recess the meeting into Public Hearing.** Note: During the time set aside for the Public Hearing, the Commissioners may discuss items concerning the Draft Petition and Exhibits, assign specific tasks or work on individual assigned tasks when there is no one testifying. As with a work session, no action may be taken and formal rules of order are relaxed.

**I-2 Reconvene to regular session**

**I-3 Commission Discussion of Public Hearing Comments (if necessary)**

**I-4 Approval of Resolution No. 07, Authorization for Submission of the Draft 2004 Consolidation to the Local Boundary Commission through the Ketchikan Gateway Borough**

**I-5 Authorization of Email Voting for Minutes and Vouchers**

J. **Commission Comments**

K. **Adjournment** – The meeting must adjourn no later than 9:30 p.m. if an evening meeting; any extension beyond 9:30 p.m. requires a unanimous vote of all Commission members present. Should the meeting go over this time limit, the Commission meeting will recess to the next available date and reconvene at 6:00 p.m.