

FYI 5/19/04

----- Original Message -----

**From:** [alvin hall](#)  
**To:** [Glen Thompson](#)  
**Sent:** Thursday, May 13, 2004 9:43 AM  
**Subject:** RE: Charter Commission questions

See attached Excel spreadsheets.

----- Original Message -----

**From:** "Bob Newell"  
**To:** "Glen Thompson"  
**Sent:** Friday, May 14, 2004 9:41 AM  
**Subject:** Re: Charter Commission questions

Here it is.

The savings were calculated as follows:

Mayor and Assembly	\$115,314
Attorney	137,321
Clerk	165,756
Manager	393,016
Finance	229,425
Total	\$1,040,832

I revised the estimate of savings downward to \$950,000 because I recognized that some of the estimates were subjective. I didn't want to overstate the savings. For example, I made certain assumptions about what the annual audit would cost under a consolidated government. Other examples included travel, staffing, community promotion, professional services, utilities and the cost of elections, etc.

Bob Newell

-----  
"Glen Thompson" 05/14 9:23 AM >>>

No, didn't get that one either.... my email did go down for a couple days there...

----- Original Message -----

**From:** "Bob Newell"  
**To:** "Glen Thompson"  
**Sent:** Friday, May 14, 2004 8:58 AM  
**Subject:** Re: Charter Commission questions  
Glen:

Yesterday, you asked about Karl's e-mail. It was sent about the same time I sent you the information about how the City estimated the savings for its petition. Since you didn't get Karl's e-mail I'm wondering if you got the e-mail I sent? If you didn't, I can send it again.

Also, I happened to be looking at the Charter Commission's web site last night. I came across the correspondence from Lance Mertz about the transfers between City funds. The transfers are summarized on page C-1 of the 2004 General Government Budget. They are detailed on page AB-11 of the same document. They are also discussed in the transmittal letter on pages B-13 through B-14. The operating transfers to and from other funds should balance. If you look on page C-1, you will see that the City's transfers do balance.

The City also charges certain funds for services provided to these funds. These charges are called interdepartmental charges and they are discussed on pages B-12 and B-13 of the transmittal letter.

Transfers and interdepartmental charges are not the same, but they do share one thing in common. They are transactions between funds. In the commercial sector, most of these

transactions would be called inter-company transactions.  
Hope this helps. Bob

----- Original Message -----

From: "Bob Newell"

To: "Glen Thompson" Sent: Thursday, May 13, 2004 5:02 PM

Subject: Re: Charter Commission questions

Glen - Here it is. Bob

From: Karl Amylon

Glen

By copy of this e-mail to Bob Newell, I am authorizing him to respond to your request.

Unfortunately, I have to advise you that absent City Council direction otherwise, this is pretty much all we can do to assist the Commission. There are a number of substantive issues that are before my office and the Finance Department. We are already behind on several important projects including completion of the annual audit. Unless the City Council wants us to place a higher priority on the Commission's efforts, we don't have the resources to assist further in the budget or transition plan.

Karl

-----  
"Glen Thompson" 05/13 4:23 PM >>>

Thanks Bob....

I'm not certain what email from the manager you are referring to... could you forward me a copy?

----- Original Message -----

From: "Bob Newell"

To: "Glen Thompson"

Sent: Thursday, May 13, 2004 12:07 PM

Subject: Re: Charter Commission questions

Glen:

The information you need for debt service can be found on pages 46 – 47 and 140 –143 of the City's 2002 CAFR. The Historical Commission is now part of the Museum Department's budget. Please see page N-20 of the City's 2004 General Government Budget. The same page will also provide you with the actual costs incurred, except that the estimate for 2003 is now known. The costs for 2003 were \$1,003.

With regards to the other questions, I must defer to the directives outlined in the City Manager's e-mail of April 30. Bob

-----Original Message-----

**From:** Glen Thompson

**Sent:** Thursday, May 13, 2004 8:30 AM

**To:** Bob Newell; Al Hall

**Cc:** Ketchikan Charter Commission

**Subject:** Charter Commission questions

Gentlemen:

As we begin our budget work, a couple initial questions have been raised and I have been asked to contact you to assist.

Question to Both:

We would like to have the current bond indebtedness and debt service figures to update our document. If these are already provided in the budgets we have, please let me know where to

look, otherwise it would be very helpful if you have a list?

Questions for Mr. Newell:

What is the actual cost of the Historical Commission (nominal) that will switch from being under the City Manager's office budget to the Museum department?

What is a special revenue fund basis to run Ports & Harbors? Is this an enterprise fund? If so, why? Are there any targeted funds from port users like the cruise lines for which there are any formal or informal agreements? Why is the Ports & Harbors Fund set up as a special revenue fund rather than an income generator for the General Fund? Could you supply us with a list of harbors owned and/or operated by the City with designation whether they are owned or just operated?

Thank you both in advance for your continued assistance.

Sincerely,

Glen Thompson, Chair