

KETCHIKAN CHARTER COMMISSION

REGULAR MEETING

February 6, 2004
City Council Chambers

A. Call to Order – Pledge of Allegiance – Roll Call

B. Ceremonial Matters – Presentations, Guest Introductions

C. Public Comments - Comments on any topic concerning the Commission's task. The Commission encourages public comments to be limited in length, and would like to urge citizens to utilize no more than five (5) minutes for their comments. It is also encouraged that comments be written as well as spoken for the record of the Ketchikan Charter Commission and the Local Boundary Commission.

D. Informational Reports and/or presentations – Reports on members' progress on task; presentation of information by invited guests. Scott Brandt-Erichsen, Borough Attorney, on the Open Meetings Act

E. Consent Calendar - Approval of Minutes

1. Approval of the minutes of the January 30, 2004 meeting

F. Unfinished Business - Items transferred from previous meetings.

1. Suggested questions for a Commission mail-out survey

G. New Business

1. Resolution No. 5 – Adopting Robert's Rules of Order as the guideline in conducting meetings – Thompson

2. Review and Acceptance of the Preamble and Section I of the City of Ketchikan's Charter of 2001 – Harrington

3. Use of the Public Radio Venues and Public Service Announcements – Kiffer

4. Discussion of the existing service areas – their powers and funding – Thompson

5. Recommendation to begin the search for a staff secretary – Harrington 6. Resolution No. 6 – Determining procedure for teleconference participation in Commission meetings

H. Commission Comments

I. Adjournment – The meeting must adjourn no later than 9:30 p.m. if an evening meeting; any extension beyond 9:30 p.m. requires a unanimous vote of all Commission members present. Should the meeting go over this time limit, the Commission meeting will recess to the next available date and reconvene at 6:30 p.m.