

**KETCHIKAN CHARTER COMMISSION
REGULAR MEETING**

January 30, 2003
City Council Chambers

A. Call to Order – Pledge of Allegiance – Roll Call

B. Ceremonial Matters – Presentations, Guest Introductions

C. Public Comments – Comments on any topic concerning the Commission's task. The Commission encourages public comments to be limited in length, and would like to urge citizens to utilize no more than five (5) minutes for their comments. It is also encouraged that comments be written as well as spoken for the record of the Ketchikan Charter Commission and the Local Boundary Commission.

D. Informational Reports and/or presentations – Reports on members' progress on task; presentation of information by invited guests.

E. Consent Calendar – Approval of Minutes

. Approval of the Minutes of January 21, 2004

F. Unfinished Business – Items transferred from previous meetings.

1. Webpage and Email Update – From January 21, 2004
2. Anticipated Budget Needs and Correspondence with the City, the Borough and Community Agencies and Businesses

G. New Business

1. Resolution No. 04 – Adopting the Consolidation Petition and Charter Submitted by the City of Ketchikan in 2001 as a Working Draft for the Ketchikan Charter Commission.
2. Structuring the Writing of the Charter
3. Format of Meeting Minutes
4. Application and acceptance of funds from the Local Boundary Commission through the Ketchikan Gateway Borough

H. Commission Comments

I Adjournment – The meeting must adjourn no later than 9:30 p.m. if an evening meeting; any extension beyond 9:30 p.m. requires a unanimous vote of all Commission members present. Should the meeting go over this time limit, the Commission meeting will recess to the next available date and reconvene at 6:30 p.m.